



Volunteer Warehouse Driver and Drivers Mate

Michael Sobell Hospice Charity / Harlington Hospice and
Age UK Hillingdon, Harrow and Brent

Warehouse Retail Team (Harefield)

We are a collaboration of three charities – Harlington Hospice, Michael Sobell Hospice and Age UK Harrow, Hillingdon and Brent. We work together to support one another and raise funds to help support our patients and their families and friends.

We are looking for volunteers with the following:

- Interpersonal skills and an ability to communicate with a diverse range of people
- Friendly, fit, and enthusiastic
- Able to lift and transfer donated goods
- Full and clean driving license if volunteering to drive the van

Main purpose of the role:

To support the retail fundraising team, the three charities and their 10 charity shops including the warehouse operation.

Commitment required:

- The warehouse is currently open Monday and Thursday; however, we would like to provide a service 5 days a week
- Warehouse opening hours are from 9am – 5pm
- Flexible hours and days available
- Full training will be provided

Reporting to:

- Reporting to the Retail Operations Manager and Online Sales Manager

Benefits for you:

- Social / be part of a team
- Learn new skills
- Provide a reference for future roles and can help advance a future career
- Have fun!
- Make a difference by supporting your local charities

Role responsibilities:

- To support the retail operation with collections (Corporate and Community)
- Support the transfer of donated goods to the 10 shops

Attributes required:

- Team Player
- Good Communication
- Reliable
- Organised

Training and support given:

- Induction and full training provided
- Health and Safety Induction

<u>To apply for this role:</u>	An H4ALL application form <u>MUST</u> be completed. We require <u>two</u> references. To obtain an application form: <ul style="list-style-type: none">• Visit www.h4all.org.uk and download or print an application form• Email volunteerhub@h4all.org.uk or call 07395 282 825 to request an application form to be sent to you by email or post
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