

<b>Student Volunteer Role Description</b>	
<b>Post</b>	In Patient Unit Student Volunteer
<b>Department</b>	Michael Sobell Hospice
<b>Location</b>	Michael Sobell
<b>Responsible to</b>	Nurse in Charge

As an In-Patient student volunteer, you will be contributing to the day-to-day running of the Hospice.

### **Time Commitment**

Minimum of three hours per shift a week – after school or at weekends, either 11-2 or 4-7

### **Tasks and Activities**

- Welcoming visitors, finding chairs for them, directing them around the unit
- Distributing menus and assisting patients to make their meal choices
- Serving meals, snack and drinks to patients
- Filling up water jugs, offering drinks to visitors.
- Collecting crockery and cutlery after meals, rinsing them and keeping the kitchenette and café areas tidy
- Keep our patients' company; chatting to them, reading to them or assisting them in recreational activities if appropriate.
- Using your particular skills – eg bring a musical instrument to entertain patients if there is time.

**The above list is not exhaustive, and may be asked to take on other tasks to support and assist the smooth running of the Hospice.**

## Skills and Personal Qualities

- Trustworthy and reliable.
- Excellent Communication Skills.
- Strong interpersonal skills, to deal with a diverse range of people.
- Good organisational skills.
- A flexible and non-judgmental approach to people and work.
- Enjoy working as part of a team.

## Dress Code

Appropriate dress for the role to reflect the professional image of the Hospice. A volunteer badge must be worn.

## Training and Support

- Induction – shadow a volunteer or a health care assistant for one shift
- Debrief at end of shift if required.
- Regular Hospice newsletter.
- Online Mandatory Training of agreed modules which must be completed prior to starting.
- Standard DBS Certificate which the hospice will pay for.

## To apply for this role

- Visit [www.h4all.org.uk](http://www.h4all.org.uk) and download or print an application form OR Email [volunteerhub@h4all.org.uk](mailto:volunteerhub@h4all.org.uk) to request an application form to be sent to you by email or post.
- Email your completed form to [volunteerhub@h4all.org.uk](mailto:volunteerhub@h4all.org.uk) OR Post your completed form to H4ALL, Volunteer Development Team, Key House, Yiewsley, UB7 9BQ.
- Or call 07395 282825 to speak to a member of the volunteering team