

Retail Assistant, Uxbridge

Purpose of role

To help Thames Hospice generate the income to provide services and care to patients with life limiting illness and to support their families and carers.

Main tasks

- Talking to customers and making them feel welcome in the shop.
- Advising and helping customers as they browse.
- Visual merchandising- ensuring the shop looks it's best and is on-trend.
- Receive donated goods and sort, price and prepare for sale.
- Operating the till and dealing with various types of payment.
- Answering customer enquiries.
- Keeping an eye on the security of the shop.
- Maintaining a clean and safe working environment.
- Promotion of Gift Aid.

Training and Support

- We will provide the training you need to feel confident in the role.
- The shop manager and other employees will be available to give advice and assist you, as well as other experienced volunteers in the team.
- You will receive annual mandatory Health and Safety training.

Special conditions/other

- Location: 15/17 High Street, Uxbridge, UB8 1JN.
- Hours: Weekly shift(s) to be discussed, the shop is open Monday to Saturday 9:30-5:30 and Sunday 11-5.
- Over school leaving age (16+).
- A DBS check is not required.
- A minimum 3-month commitment.
- A reference is required: workplace, known for 12 months.
- A return local bus fare can be claimed for journeys over 1 mile.

Knowledge, skills and abilities required

- To be interested in the work of Thames Hospice
- Good communication and interpersonal skills
- The ability to get along with people and work as part of a team
- Basic numeracy skills

Thames Hospice, Windsor Road, Bray, SL6 2DN
Call 01753 842121

www.thameshospice.org.uk    

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Charity No 1108298. Registered address: As above.

To apply for this role you must complete an H4ALL Application Form.

To obtain an application form:

- Visit www.h4all.org.uk volunteering page and download or print an application form
- Email volunteerhub@h4all.org.uk to request an application form to be sent to you by email or post
- Telephone 01895-676-111

Send your fully completed application form by:

- Email to volunteerhub@h4all.org.uk

Post to [H4All, Volunteer Development Team](#), Key House, 106 High Street, Yiewsley, UB7 9BQ

Thames Hospice Values

Compassion, Ambition, Respect, Excellence

Thames hospice is committed to being an equal opportunities organisation; to promoting equal opportunities and preventing discrimination. Thames hospice is also committed to safeguarding and promoting the welfare of all service users, volunteers and staff and expects all volunteers and staff to share this commitment.