

Workshop Facilitator

London Borough of Hillingdon



Climate Ed

This is a chance for you to inspire children and their families to take action on climate change by reducing their carbon footprints and leading a more climate-friendly lifestyle.

Climate Ed is an educational charity which teaches children about climate change. We operate across London and have worked with many schools delivering assemblies and workshops about all aspects of climate change. We currently focus our work on primary schools and deliver high quality education about climate science as well as helping young people to take action on the issue in their local community.

Our core offer to schools is a programme of workshops about climate science and carbon literacy.

The charity's mission is to support children to take action on climate change by teaching them about global warming and carbon footprints. It does this by offering a structured programme of workshops about climate science and carbon literacy.

The programme consists of five one-hour workshops. A central part of Climate Ed's mission is not just to teach children about climate change, but to support them to take action. One of the keyways they can do this is by influencing the lifestyle choices of their families. We aim to introduce children to the idea of carbon foot printing, and get them carbon literate, so that they can in turn influence their parents and wider community.

Ambassadors are the heart of Climate Ed. As a volunteer-led organisation, our dedicated representatives are the core of the charity. Without them we are nothing.

The role is a crucial one. Climate change represents a serious threat to human life on Earth. By spreading knowledge of this issue among children and giving them the support they need to take action, you are helping to make their future safe.

We started back in 2018. Originally it was just the co-founders going into a few local schools delivering ad hoc workshops and presentations. From there we designed a whole carbon literacy course and then started recruiting volunteers to deliver it. We couldn't do any work under COVID, so we only began properly sending out volunteers in September 2021, and we've grown from there.

Role responsibilities:

- You will go to a primary school in the London Borough of Hillingdon to deliver a workshop programme about climate change/carbon footprints and inspire the children to start taking action on climate change!
- Undertaking a short training to gain familiarity with the workshop materials (this can be done remotely).
- Delivery of a programme of workshops (five in total, each lasting one hour) during school hours. (You won't manage the students alone - the teacher remains with you the whole time).
- Supporting children with activities related to the workshop, like producing board displays in their school.
- Providing feedback to Climate Ed about the effectiveness of the programme.
- Conducting a follow-up evaluation with the workshop participants two months after the end of the programme to see how much CO2 they have saved.

Skills and attributes desired:

- Previous experience either as teachers or workshop facilitators, ideally but not essentially with young people.
- To enjoy interacting with children and answering their questions.
- Knowledgeable about climate change (and related environmental/sustainability issues), keen to share their knowledge with others, and are able to inspire children to inspire their families to reduce their carbon footprints.
- To be enthusiastic about sharing knowledge.
- To be non-judgemental of people who don't share the same level of knowledge.
- To be honest about answering questions, in saying what you do and don't know.
- Above all, to be hopeful about the future that we can create, if we work together.
- We require volunteers to be aged 18 or over.

Training and support given:

- Ongoing support if you are delivering workshops.
- Introduction to schools who want to deliver the programme.
- All resources will be supplied.
- Guidance and support about climate science and communication skills.
- Climate Ed has a robust safeguarding policy and all volunteers are thoroughly vetted and require a DBS check which will be applied for on your behalf.
- The following documentation will be shared with you:
 - o Health and Safety Policy
 - o Volunteer Policy
 - o Safeguarding Children Policy (you will be advised on what level of safeguarding training you need as a volunteer).

- We will send you all the materials and you can look through them in your own time.
- There isn't any face-to-face training before the first session because it's very hard to simulate what it's like to be in a classroom and really people just learn better 'on the job'. If you want to get a taste of things before starting we can fix up a time for you to observe a session delivered by another volunteer.
- Before volunteers start we run through the first session online, to help them gain familiarity with the resources and to go through some basic teaching techniques.
- We keep a running list of schools who want to run the programme. At the start of each term we match up schools and volunteers.
- We try to match volunteers with schools that are as close as possible to them.
- 20 min online CPT (Child Protection Training) course then mainly gaining familiarity with the teaching resources
- Once you are matched up with a school we put you in direct touch with a teacher there to fix days and times for delivery of the workshops.
- Climate Ed will meet all reasonable expenses incurred by claimants in carrying out their duties. Travel should normally be by second-class rail, taking advantage of the cheapest fare as far as is possible. If use of a car is necessary, or makes sense with regard to the practicalities of the journey, you may claim at 45p per mile.

Benefits for you:

- You will be playing a major part in inspiring and supporting the next generation to take action on climate change.
- Children in schools desperately want to know more about climate change and be given the chance to engage with it, but they need enthusiastic, positive, knowledgeable people to guide them.
- You will be helping children learn about climate science and the impacts of a warming planet, and also how they and their family can take practical action towards living a more sustainable lifestyle.

Commitment required:

- During school hours.
- Estimate of time needed: 0-5 hours per month.
- Volunteers are asked to sign up for six months. We'd like volunteers to deliver the programme at least twice if they can, because it takes up some time and expense to train up a volunteer. But of course, the longer you can be with us the better.
- The programme is five one-hour sessions, spread over five weeks. So for example if a school signed up, you might deliver the workshops each Wednesday afternoon from 1-2pm over a period of five weeks. That's just an example. Schools ask for different days and times. Once you sign up we will connect you with a school and you can work out the best day/time between you.

- Aside from the actual time it takes to deliver the workshops, there's a bit of time needed to familiarise yourself with the resources ahead of each session. This will vary but it might be about 30 minutes to one hour for each session. Of course, once you've delivered the programme once that preparation time goes almost to zero – it does get much easier from the second time onwards.
- You will also need to sign a volunteer agreement which outlines our commitment to you and your commitment to volunteering with Climate Ed.

We are building our network of partner schools but often volunteers have their own links to schools. If you want to volunteer and know a school that might be interested then you would be very welcome to promote the programme to that school.

To apply for this role:



A H4ALL application form must be completed. Please note we require two references.

To obtain an application form visit www.h4all.org.uk and download or print an application form OR email volunteerhub@h4all.org.uk to request an application form to be sent to you by email or post.

Send your fully completed application form by email to volunteerhub@h4all.org.uk OR by post to H4All, Volunteer Development Team, Key House, 106 High Street, Yiewsley, UB7 9BQ

Please note

Further to completing the H4All application form you will be able to have an initial conversation with ClimateEd. In addition, ClimateEd require employment and education history.